

**PAKISTAN SCIENCE FOUNDATION**

Ministry of Science & Technology

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**LEAVE APPLIED FOR**

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Casual Leave (CL)	<input type="checkbox"/>	LFP	<input type="checkbox"/>
Rest & Recreation Leave (R&R)	<input type="checkbox"/>	Medical Leave	<input type="checkbox"/>
Paternity/Maternity leave	<input type="checkbox"/>	Ex-Pakistan Leave	<input type="checkbox"/>

Name: \_\_\_\_\_

Designation: \_\_\_\_\_ BS: \_\_\_\_\_

From: \_\_\_\_\_ to: \_\_\_\_\_ No of Days: \_\_\_\_\_

Reason: \_\_\_\_\_

Permission required to leave Station :  YES  NO

\_\_\_\_\_  
Signature of Applicant (along-with date)  
Mobile No/Contact during Leave \_\_\_\_\_

\_\_\_\_\_  
Name & Signature of the  
Substitute Officer/Official

Leave Recommended

Not Recommended

\_\_\_\_\_  
Signature of the Sectional Head

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**(ADMIN WING ONLY)**

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Leave Title  CL  LFP  
Leave Credit \_\_\_\_\_  
Leave Applied \_\_\_\_\_  
Leave Balance \_\_\_\_\_

Leave Approved	<input type="checkbox"/>
Not Approved	<input type="checkbox"/>

\_\_\_\_\_  
Signature of the Sanctioning Authority